# ENFIELD BOARD OF EDUCATION ENFIELD, CONNECTICUT

Time-Place:

Council Chambers 820 Enfield Street Enfield, CT 7:00 PM Regular Meeting Date: 06/09/15

Note:

A quorum of the Board will attend a 5:30 PM Dinner (seating starts at 5:00 PM) at Mount Carmel for the 2015 National Honor Society Students. No Board actions will occur during the recognition dinner. The Board meeting will begin at 7:00 PM or at the arrival of the Board at Council Chambers, whichever is last

- 1. Call to Order 7:00 PM
- 2. Invocation or Moment of Silence Lori Unghire
- 3. Pledge of Allegiance Lori Unghire
- 4. Fire Evacuation Announcement
- 5. Roll Call
- 6. Board Guest(s)
  - a. Recognition of Winter & Spring Student Athletes
- 7. Superintendent's Report
  - a. Student Representatives Report
  - b. Thank You Mount Carmel Society
  - c. FHS/EHS Graduations
  - d. Summer BOE Meetings
- 8. Audiences
- 9. Board Members' Comments
- 10. Unfinished Business
- 11. New Business
  - a. Approve FY2015-16 Student Representatives and Alternates
  - b. Approve Family Resource Center Grant Application
  - c. Approve Healthy Food Certification for 2015-16
  - d. Obsolete Policy #5140.1 Child Abuse/Neglect
  - e. Action if any regarding 2015-16 School Calendar Revision
  - f. Discussion and Action if any regarding School Security MOU for One Year SSO Program
  - g. Action if any regarding Superintendent Evaluation & Contract
  - h. Action if any regarding Administrator(s) Appointment(s)
- 12. Board Committee Reports
  - a. Building Committee
- 13. Approval of Minutes: Regular Meeting Minutes May 26, 2015
- 14. Approval of Accounts and Payroll
- 15. Correspondence and Communications
- 16. Audiences
- 17. Executive Session
  - a. Matters Related to the Superintendent's Evaluation & Contract
  - Matters Related to Personnel
- 18. Adjournment

Note:

Items 11 g. & h. may be addressed after Item 17b



### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date:

June 9, 2015

To:

**Enfield Board of Education** 

From:

Dr. Jeffrey A. Schumann

Re:

**Board Guest(s)** 

**a.** Recognition of Winter & Spring Student Athletes: Tonight, we will recognize our Winter and Spring student athletes. Our Athletic Coordinator, Mr. Barry Bernstein will introduce the coaches and student athletes that are present.



### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date:

June 9, 2015

To:

**Enfield Board of Education** 

From:

Dr. Jeffrey A. Schumann

Re:

Superintendent's Report

- **a.** Student Representative Report: Enclosed in your packet, you will find a report from both BOE Student Representatives regarding events/happenings at their respective high schools. Student Representatives may have some additional information or comments to share with Board members.
- **b.** Thank You Mount Carmel Society: We thank the members from the Mount Carmel Society for hosting the 2015 National Honor Society Recognition Dinner that was held earlier tonight.
- c. <u>FHS/EHS Graduations</u>: Both high schools will hold their commencement ceremonies for the graduating class of 2015. Enrico Fermi's graduation will be held on Tuesday, June 23<sup>rd</sup> and Enfield High's graduation will be held on Wednesday, June 24<sup>th</sup>. Both ceremonies will start at 7:00 PM and will be held outside, weather permitting.
- d. <u>Summer BOE Meetings</u>: As a reminder, the Board has cancelled the June 23<sup>rd</sup> Board meeting in order for Board members to attend the Fermi graduation. The Board has scheduled summer meetings on Tuesday, July 14<sup>th</sup> and Tuesday, August 25<sup>th</sup>. Special meetings can be added during the summer months if additional meetings are needed.



#### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date:

From:

June 9, 2015

To:

Enfield Board of Education Dr. Jeffrey A. Schumann

Re:

Approve FY2015-16 Student Representatives and Alternates

Per Board of Education policy #9160 Student Representatives, student representatives will be appointed to the Board in a nonvoting capacity and will attend all public Board of Education meetings. We have enclosed the Board policy that explains their duties and responsibilities. Student Representatives and Alternates will need to attend an orientation session prior to the September 15, 2015 Board meeting.

Principal Newton and Interim Principal Longey are recommending the following grade 12 students from their respective schools as the FY2015-16 Student Representatives and Alternates.

Enrico Fermi High School: Thomas Vose, Representative &

Eric Barnes, Alternate

**Enfield High School:** 

Caitlyn Passmore, Representative &

Lila Rose Wilcox, Alternate

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving the FY2015-16 Student Representatives and Alternates as presented.



### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date:

June 9, 2015

To:

**Enfield Board of Education** 

From:

Dr. Jeffrey A. Schumann

Re:

**Approve Family Resource Center Grant Application** 

The Director of Social Services, Mrs. Pam Brown has provided the Board with the enclosed memo outlining the services provided by the grant they will submit to the State of Connecticut. The grant requires both the Board of Education and the Town Council's joint approval. The Town Council approved the grant application on June 1<sup>st</sup>. The current grant is for \$109,500 and the anticipated amount from the State for FY2015-17 should remain the same amount.

Ms. Morales, the Family Resource Center Coordinator is available to answer any questions Board members may have regarding the Family Resource Center Grant application for July 1, 2015 through June 30, 2017.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving the Family Resource Center Grant Application as presented.



### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date:

From:

June 9, 2015

To:

**Enfield Board of Education Dr. Jeffrey A. Schumann** 

Re:

**Approve Healthy Food Certification for 2015-16** 

Our Nutrition Services Director, Diane Edwards has provided the Board with the enclosed memo dated June 5, 2015 regarding the Healthy Food Certification Statement for 2014-15. The State of Connecticut requires all districts to complete the certification statement certifying that all food items sold to students will meet or will not meet the Connecticut Nutrition Standards.

The Enfield Public Schools' lunch program currently meets all Federal and State nutrition guidelines. Ms. Edwards recommends that Nutrition Services work towards certifying when the combined high school opens in 2016. This will allow time for proper planning and implementation for the stricter Connecticut Healthy Food Certification standards.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate to indicate that the Board elects not certifying the 2015-16 Healthy Food Certification Statement and authorizes the administration to process the paperwork accordingly.



### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date:

June 9, 2015

To:

**Enfield Board of Education** 

From:

Dr. Jeffrey A. Schumann

Re:

Obsolete Policy #5140.1 Child Abuse/Neglect

Board member approved final readings for several Board policies at the May 12<sup>th</sup> BOE meeting. One of these policies was for a new Policy #5140.2 Sexual Abuse & Assault Awareness/Prevention Program. The content of the new policy 5140.2 addresses the content of Policy #5140.1 Child Abuse/Neglect which is now considered as obsolete.

Members from the Policy Committee may have some additional comments about this now obsolete policy.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding obsolete Policy #5140.1 Child Abuse/Neglect and to remove it from the website and policy books as recommended.



### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date:

June 9, 2015

To:

**Enfield Board of Education** 

From:

Dr. Jeffrey A. Schumann

Re:

Action if any regarding 2015-16 School Calendar Revision

Members of the Enfield High School Transition Team met last week and have made a request for the Board to consider modifying the previously approved 2015-16 School Calendar. Enclosed in your packets is the current 2015-16 School Calendar and the Revised "A" 2015-16 School Calendar. At this time, I will review the reasons for the proposed calendar changes.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the 2015-16 Revised "A" School Calendar as presented.



### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date:

From:

June 9, 2015

To:

**Enfield Board of Education Dr. Jeffrey A. Schumann** 

Re:

Discussion and Action if any regarding School Security MOU for

**One Year SSO Program** 

This item has been placed on the agenda at the request of Chairman Sirard. At this time, Chairman Sirard will start this discussion regarding School Security.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding School Security.



### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date:

June 9, 2015

To:

**Enfield Board of Education** 

From:

Dr. Jeffrey A. Schumann

Re:

Action if any regarding Superintendent Evaluation & Contract

Note: The Board may enter into Executive Session prior to acting on this item.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the Superintendent's Evaluation & Contract.



### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date:

June 9, 2015

To:

**Enfield Board of Education** 

From:

Dr. Jeffrey A. Schumann

Re:

Action if any regarding Administrator(s) Appointment(s)

Note: The Board may enter into Executive Session prior to acting on this item.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding Administrator(s) Appointment(s) as presented.



### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date:

June 9, 2015

To:

**Enfield Board of Education** 

From:

Dr. Jeffrey A. Schumann

Re:

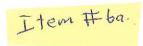
**Executive Session** 

The Board of Education needs to discuss the following item:

- Matter(s) Related to the Superintendent's Evaluation

- Matter(s) Related to Personnel

Therefore, I recommend that the Enfield Board of Education enter into executive session, with the appropriate personnel invited, for the reasons described above. An affirmative vote of two-thirds of the members present and voting is required. Board members can relocate to either the Staff Lounge or the Enfield Room for the executive session.



### Winter & Spring 2015 Athletic Awards Recognition

### **Winter All Conference:**

Enfield:

- Tyrik Henry, All NCCC, NCCC Champion & Meet Record in 55M HH Indoor Track and Field
- Mary Baskerville, All NCCC Basketball
- Rachone Preston, All NCCC & Scored over 1,000 Career Points Basketball
- Brandyn Bass, All NCCC and NCCC Champion -Wrestling
- Samson Weiner, All NCCC Wrestling

Fermi:

- Brian Riley, All CCC South Ice Hockey
- Trevor Lucia, Chase Larusso, Brett Castle, Mucahit Castur, Alex Coffey, Matt Johnson, Ryan Conway, Keegan Gomeau and Jake Richters, All CCC Wrestling

**East Granby** 

- Ryan Gothers, All CCC South Ice Hockey
  - Troy Marin, All CCC South Ice Hockey

## Winter All State:

Fermi:

- Brian Riley, Ice Hockey - Division II

**Enfield:** 

- Rachone Preston, Basketball - Class "M"

- Tyrik Henry, Indoor Track and Field, State Champion -

55M HH Class "S"

**East Granby:** 

- Ryan Gothers, Ice Hockey - Division II

## Journal Inquirer Winter All Academic Team:

Enfield:

Hannah Lempitsky, Basketball

Matt Souvigney, Basketball

Fermi:

Lauren Pierce, Indoor Track Cole Magnuson, Indoor Track

### Other Winter Special Awards and Recognition:

Fermi, Enfield, East Granby and Stafford, Ice Hockey Co-op Team – CCC South Tournament Team Champions & Special Team Recognition and Commendation from the CIAC for no major penalties received during the entire season

Enfield:

Enrique Mejia, Bobcat Classic Tournament Champion -

Wrestling

Enfield:

Girls Basketball Team reached the State Finals in Class "M" and

**Rotary Tournament Team Champions** 

Mary Baskerville, Regina LeBlanc and Hannah Lempitsky, All

Rotary Tournament Team - Basketball

Danilee Delano, Rotary Tournament MVP & All NCCC

Tournament Team - Basketball

Danilee Delano, Mary Baskerville and Regina LeBlanc, All Area

Sports Department Team - Basketball

## **Spring All Conference:**

Enfield:

- Sam Roy, All NCCC Golf
- Will Lloyd, All NCCC Golf
- Tyrik Henry, All NCCC, NCCC Champion and Meet Record in 110M HH, NCCC Champion Long Jump and Triple Jump – Track & Field
- Jessica Maier, All NCCC Basketball
- Kyle Lumbert, All NCCC Basketball

### - Sarah Pawlowski, All NCCC - Girls Tennis

Fermi: - Bailey Raymond, Ziair DeLeon and Matt Evans, All CCC
Track & Field

- Keelie Giannone and Lisa Lusardi, All CCC Softball
- Nick Cary, Tyler Porcello, Josh Robert and Matt Wargo, All
   CCC Volleyball
- Greg Kraucunas, All CCC Baseball, select to the CT Coaches All Star Team - Division IV Baseball
- Brian Cunningham, All CCC Baseball
- Sashanova McLaughlin, All CCC Track & Field
- Sydney Nash, All CCC Track & Field

### Spring All State:

Fermi: - Bailey Raymond, All State Track & Field - Class "MM" &

State Champion – Javelin

Enfield: - Tyrik Henry, All State Track & Field - Class "M" and State Champion - 110M HH & Triple Jump

## **Spring Special Recognition Awards and Honors:**

Enfield: - Hannah Lempitsky and Carlos Hernandez - CIAC State Scholar Athlete Award 2014-15

- Hannah Lempitsky and Carlos Hernandez Hartford Courant Scholar Athlete Award 2014-15
- Tyrik Henry, 110M HH Champion and Meet Record Long Jump & Triple Jump Champion - Manchester JI Randy Smith Invitational Track Meet

Fermi: - Maily Nguyen and Christopher Glettenberg, CIAC State Scholar Athlete Award 2014-15

- Maily Nguyen and Christopher Glettenberg, Hartford Courant

### Scholar Athlete Award 2014-15

## **Sports Department Student Athlete of The Month Awards:**

January - Enfield: Matt Souvigney, Basketball

Fermi: Arianna Davis, Indoor Track and Field

February - Enfield: Christina Leonardo, Basketball

Fermi: Jillian Lapponese, Basketball

March - Enfield: Treavon Fort, Wrestling

Fermi: Tyler Burk, Indoor Track and Field

April - Enfield: Boomer Romano, Volleyball

Fermi: Collin Senez, Baseball

May - Enfield: Kyle Lumbert, Baseball

Fermi: Josh Robert, Volleyball

June - Enfield: Mike Knapp, Golf

Fermi: Lisa Lusardi, Softball

**ENFIELD BOARD OF EDUCATION** 

# ENFIELD, CONNECTICUT

### STUDENT REPRESENTATIVES

The Enfield Board of Education acknowledges the value of the insights, opinions and information that can be provided by members of the student body. To this end, it will be the policy of The Board to seat one student from Enfield High School and one student from Enrico Fermi High School in nonvoting capacity at all public Board of Education meetings. Student opinion will be solicited to give an added dimension to the Board's decision-making process.

The following guidelines and procedures will be followed for the seating of the student representatives:

1. Student representatives shall attend as a guest and at the invitation of The Board.

2. Attendance at Board meetings shall be considered a school sponsored event and, as such, student representatives shall be subject to and comply with all Board policies as well as all school rules and regulations.

3. One (1) student representative and (1) alternate representative shall be recommended by the student government body, subject to the approval of the building Principal. To be eligible the student must be a member of the Junior or Senior class in good standing (letter grade "C" average or above), cannot be ineligible for student activities and must have taken and passed a Civics course as a pre-requisite.

 4. The Board of Education reserves the right to dismiss a student representative, by majority vote, who fails to attend three (3) Board meetings without being excused or other cause and call for the selection of a new representative. Student representatives may also be removed from their position of nonvoting representatives to the Board of Education by action of the building Principal, with input from the faculty advisor(s) of the student governing body.

 5. Student representatives shall be recommended and appointed in the spring of the current school year for the following school year, except for the 2004-05 school year, in which case the representatives shall be recommended upon the adoption of the Board policy for the remainder of the 2004-05 school year.

The term of office for student representatives shall be one (1) school year, normally beginning with the start of the school year.

7. Student representatives shall receive credit for participation as an Independent Study and shall report back to the student governing body and the teacher assigned as the advisor to the student governing body.

After being appointed, Student Representatives will be given an orientation 50 8. session by the Superintendent of Schools, a member of the Board of Education 51 or their designee, the building Principal and a teacher advisor from the student 52 53 governing body. 54 55 Privileges and Responsibilities: 9. 56 57 Student Representatives may: 58 1. Be able to attend all regular meetings of the Board of Education and 59 may, at their option, attend special meetings or other public meetings of 60 61 the Board of Education; 62 2. Receive copies of all regular meeting agendas, minutes and other 63 pertinent information and publications which are made available to 64 Board of Education members, except for Executive Session related 65 66 material; 67 3. Comment under Board Comments on the agenda or make a report under 68 69 Committee Reports; 70 4. Request through the Chairman or ranking Minority member to have an 71 item placed on the agenda for a Board meeting; 72 73 5. Participate in discussion and speak on any motion or issue on the 74 agenda unless deemed inappropriate by the Board; 75 76

## Student Representatives may not:

Chairman.

1. Make motions or cast an official vote on any motion or resolution;

6. Be eligible to sit on committees and sub-committees of the Board of

Education if deemed appropriate by the Board and appointed by the

2. Attend executive sessions, "non-meetings," negotiation sessions or any other meeting deemed inappropriate by the Board.

Only those privileges and powers enumerated previously shall be regarded specifically as such; any and all other powers and privileges that might be deemed appropriate for the student representatives shall be decided upon by the Board of Education.

Policy Adopted: Policy Reviewed:

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November 23, 2004 October 13, 2009



May 21, 2015

Dr. Jeffrey Schumann Superintendent, Enfield Public Schools

**Subject: Family Resource Center Grant Application** 

The Family Resource Center Grant Application is being released for the period of July 1, 2015 through June 30, 2017 by the State of Connecticut Department of Education. This grant is submitted collaboratively with the Enfield Board of Education with the Town Manager being the fiscal agent responsible for grant administration. The Family Resource Center will be applying for the total amount allowed under the grant. The amount of the current award is \$109,500. At this time, the Family Resource Center is funded at the same level in the Governor's proposed budget for 2015-2017.

The Family Resource Center is located at Enfield Street School. The Family Resource Center provides families access to seven service components either through the direct provision of service or collaboration; these services include: (1) full-day child care and education for preschool children; (2) school-age child care; (3) a home visitation program for parents with children ranging in age from birth through five, (4) networking and outreach to family day care providers; (5) positive youth development (including teenage pregnancy prevention); (6) adult education and family literacy, and (7) resource and referral to other community providers

Respectfully Submitted,

Pamela Brown Director of Social Services

Amy Morales Family Resource Center Coordinator



#### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

To:

Dr. Jeffrey A. Schumann, Superintendent

From:

Diane Edwards, Director of Nutrition Services

Re:

Healthy Food Certification Statement and Recommendation

Date:

June 5, 2015

### Healthy Food Certification in Schools for School Year 2015-16

At the June 24, 2014 Board Meeting, it was recommended by the Superintendent that we do not certify to implement the Connecticut Healthy Food Certification in Schools until the new combined high school is completed in 2016.

I am in agreement and it is my recommendation that we do not certify for school year 2015-16. I would recommend that Nutrition Services work towards certifying when the combined high school opens in 2016. This will allow time for proper planning and implementation for the stricter Connecticut Healthy Food Certification standards, if they are still an option. The funding for this program was cut from the State budget this year. It was reintroduced but it is uncertain whether it will survive the final State budget cuts.

In conclusion, and in consideration of these reasons, I recommend that we do not certify for the school year 2015-16.

Item # 11d.

ENFIELD BOARD OF EDUCATION

ENFIELD, CONNECTICUT

### 

### CHILD ABUSE/NEGLECT

5140.1

The Enfield Public School District (the "District") shall comply with the Connecticut General Statutes regarding child abuse and neglect by requiring all personnel employed by the school system to report any incident where there is a reasonable cause to suspect child abuse, neglect or risk of abuse of a child to the designated authority.

In order to assure that the above policy is fully implemented, employees must follow Administrative Regulation 5140.1 and the District requires that:

 All personnel fully comply with all requirements of the General Statutes and with regulations promulgated by the Commissioner of Children and Families with respect to the reporting of any incident where there is reasonable cause to suspect abuse or neglect of a child in accordance with the administrative procedures of the District;

2. All personnel fully comply with all the requirements of the General Statutes and Regulations promulgated by the Director of the Office of Protection and Advocacy for persons with disabilities with respect to the reporting of incidents where there is reasonable cause to suspect abuse or neglect of mentally retarded students between the ages of 18 and 21 in accordance with the administrative procedures of the District;

 3. All personnel cooperate fully with the investigation of suspected abuse and neglect by the Department of Children and Families (DCF), a law enforcement agency, and/or the Office of Protection and Advocacy for persons with disabilities, and with all court proceedings involving suspected abuse and neglect;

 4. Such mandated reporting requirements of the general statutes and the administrative regulations regarding reporting be appropriately reviewed with all professional and paraprofessional personnel who are mandated reporters, and with school personnel who are not mandated reporters (e.g., secretaries, maintenance, cafeteria, and transportation staff) at periodic intervals;

5. Any student suspected of having been abused or neglected who is in need of health care attention shall be provided such health care to the same extent it would be provided to any other child in need of such care and;

6. All personnel treat all cases of suspected abuse and neglect with full consideration of the privacy of students and families, and will maintain appropriate confidentiality within the limitations of federal and state laws and local policy.

Legal Citations:	Connecticut General Statutes Sections 17a-101, 102, 103, 104, 106 and
	Connecticut General Statutes Sections19a-458a, as amended by Public
	Act 96-246

Policy Adopted:	June 26, 1990
Policy Amended:	August 23, 1994
Policy Amended:	May 29, 1998
Policy Revised:	May 23, 2006
<b>Policy Reviewed:</b>	September 22, 2009
Policy Reviewed:	May 13, 2014
	Policy Amended: Policy Amended: Policy Revised: Policy Reviewed:

#### **Professional Learning Days**

**August 25 Staff Convocation** 

August 26

August 27

October 9

November 3

February 12

# Prof. Learning Community

Mtg. & Early Rel w/Lunch September 30 October 28 November 10 & 13 December 16 January 27 Color Code February 24 March 30 Full Day PL Half Day PL April 27 Elem. Conf. May 25

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<9> Staff PL - NS

28> K-12 Early Release & Staff PL 10>&13> 6-12 Early Rel & Staff PL

## Enfield Public Schools 2015/16 School Calendar

#### School Closing Hotline - 860-253-5170 Website - www.enfieldschools.org

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30	31												

\*25\* Staff Convocation Day

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<26> Professional Learning Day - NS

<27> Professional Learning Day - NS

"1"	First Day of School
[7]]	Labor Day - NS

30> K-12 Early Release & Staff PL

16> K-12 Early Release & Staff PL

RCH - 22 Days

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Friday - NS

30> K-12 Early Release & Staff PL

JUNE - 10 Days

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<3> Election Day & Staff PL - NS

[12] Columbus Day Observed - NS 9 & 12 - K-5 Evening Elementary Conf. [24-31] Christmas Vacation - NS

10>&13> K-5 Early Rel. Day - Elem. Conf.

[11] Veteran's Day Observed - NS

18 - 6-8 Evening Conferences

19 - 6-8 Afternoon Conferences

19 - 9-12 Evening Conferences

[25-27] Thanksgiving Break - NS

	1		

### Regular School Hours

8:55 - 3:21 - K-2 8:35 - 3:01 - 3-5 7:43 - 2:31 - 6-8 7:26 - 2:02 - 9-12

#### 90 Minute Delay Hours

10:25 - 3:21 - K-2 10:05 - 3:01 - 3-5 9:13 - 2:31 - 6-8 8:56 - 2:02 - 9-12

#### 90 Minute Delay Head Start

Reg. Program - 11:00 -1:00 PM Ext. Day - Use 90 Min. Delay

#### 90 Minute Delay - Pre-K

AM-Pre-K - Cancelled PM-Pre-K - 12:20 - 2:50 PM

#### Early Release Days with Lunch

1:50 - K-2 1:30 - 3-5 12:55 - 6-8 12:20 - 9-12

#### \*Early Release Days without Lunch

10:55 - Head Start 11:10 - Pre-K

#### Last Two Days of School:

The last two days of school will be Early Release Days with lunch for grades K-8. The last day of school is subject to change due to school cancellations.

#### Firm Graduation Dates:

EHS: (June 20th) 185th Day FHS: (June 21st) 186th Day

Note: In the event that school closings require that school be extended beyond June 30th, makeup days from that point will be deducted from the April vacation commencing with the "first day" of the vacation and working into the week.

Approved: 02-24-15

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11 1	New Y	/ear	s Day	- NS			<12	2> Sta	aff PL	- NS				[25]	Good	

[1] New Year's Day - NS

[18] MLK Day - NS 27> K-12 Early Release & Staff PL 24> K-12 Early Release & Staff PL

APRIL - 16 Days											
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24	25	26	27>	28	29	30					

[18-22] Spring Vacation - NS

27> K-12 Early Release & Staff PL [30] Memorial Day Observed - N/S

[15] President's Day - NS

MAY - 21 Days											
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25> K-12 Early Release & Staff PL

"14" - 181st Student Day

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20\* - 185th Student Day - EHS Graduation

21\* - 186th Student Day - FHS Graduation

#### **Professional Learning Days**

September 1 - Staff Convocation September 2 November 3 November 11 November 30

## **Enfield Public Schools** 2015/16 Revised "A" School Calendar

School Closing Hotline - 860-253-5170 Website - www.enfieldschools.org

## **Prof. Learning Community**

February 12

Mtg. & Early Rel	v/Lunch
September 30	
October 28	
November 10 & 13	
December 16	
January 27	
February 24	Color Code
March 30	Full Day PL
April 27	Half Day PL
May 25	Elem, Conf.

		AUGU	JST -	0 Day	7S		SEPTEMBER - 19 Days						
s	m	t	w	th	f	s	s	m	t	W	th	f	s
						1			*1*	<2>	"3"	4	5
2	3	4	5	6	7	8	6	[7]	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30>			
30	31												

- \*1\* Staff Convocation Day NS
- <2> Professional Learning Day NS
- "3" First Day of School
- [7] Labor Day NS
- 30> K-12 Early Release & Staff PL

	OCI	OB	ER -	21 1	Days	
s	m	t	w	th	f	s
				1	2	3
4	5	6	7	8	9	10
11	[12]	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28>	29	30	31

s	m	t	w	th	ſ	s
1	2	<3>	4	5	6	7
8	9	10>	<11>	12	13>	14
15	16	17	18	19	20	21
22	23	24	[25]	[26]	[27]	28
29	<30>					

ı	51	DEC	EME	SER	- 17	Days	
No.	S	m	t	w	th	f	s
Ī			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16>	17	18	19
	20	21	22	23	[24]	[25]	26
	27	[28]	[29]	[30]	[31]		

28> K-12 Early Release & Staff PL 9 & 12 - K-5 Evening Elementary Conf. [24-31] Christmas Vacation - NS

[12] Columbus Day Observed - NS <3> Election Day & Staff PL - NS

16> K-12 Early Release & Staff PL

10>&13> 6-12 Early Rel & Staff PL

10>&13> K-5 Early Rel. Day - Elem. Conf.

<11> Veteran's Day & Staff PL - NS

18 - 6-8 Evening Conferences

19 - 6-8 Afternoon Conferences

19 - 9-12 Evening Conferences

[25-27] Thanksgiving Break - NS

<30> Staff PL - NS

JANUARY - 19 Days											
s	mi	t	w	th	f	s					
					[1]	2					
3	4	5	6	7	8	9					
10	11	12	13	14	15	16					
17	[18]	19	20	21	22	23					
24	25	26	27>	28	29	30					
31											

- [1] New Year's Day NS [18] MLK Day - NS
- 07. V 10 Forty Delegge & Stoff Di

	A	PRI	L - 1	б Da	ys	
s	m	t	w	th	f	s
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	[18]	[19]	[20]	[21]	[22]	23
24	25	26	27>	28	29	30

[18-22] Spring Vacation - NS	
27> K-12 Early Release & Staff PL	

- FEBRUARY 19 Days 2 3 5 6 1 8 9 10 11 <12> 13 14 [15] 16 17 18 19 20 23 24> 22 25 26 27 21 28 29
- <12> Staff PL NS
- [15] President's Day NS

25> K-12 Early Release & Staff PL

[30] Memorial Day Observed - N/S

1	MARCH - 22 Days											
N.	s	1711	t	w	th	f	s					
Г			1	2	3	4	5					
	6	7	8	9	10	11	12					
	13	14	15	16		18	19					
	20	21	22	23	24	[25]	26					
	27	28	29	30>	31							

[25] Good Friday - NS

30> K-12 Early Release & Staff PL

JUNE - 12 Days

			Days	Y - 21	MA		
s	s	f	th	w	t	m	s
	7	6	5	4	3	2	1
5	14	13	12	11	10	9	8
12	21	20	19	18	17	16	15
19	28	27	26	25>	24	23	22
26					31	[30]	29

S	m	t	w	th	f	S	S	m	t	W	th	1	S	
1	2	3	4	5	6	7				1	2	3	4	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	
15	16	17	18	19	20	21	12	13	14	15	"16"	17	18	
22	23	24	25>	26	27	28	19	20	21	22*	23*	24	25	
29	[30]	31					26	27	28	29	30			

"16" - 181st Student Day

22\* - 185th Student Day - EHS Graduation

23\* - 186th Student Day - FHS Graduation

#### Regular School Hours

8:55 - 3:21 - K-2 8:35 - 3:01 - 3-5 7:43 - 2:31 - 6-8

7:26 - 2:02 - 9-12

#### 90 Minute Delay Hours

10:25 - 3:21 - K-2 10:05 - 3:01 - 3-5

9:13 - 2:31 - 6-8

8:56 - 2:02 - 9-12

#### 90 Minute Delay Head Start

Reg. Program - 11:00 -1:00 PM Ext. Day - Use 90 Min. Delay

#### 90 Minute Delay - Pre-K

AM-Pre-K - Cancelled PM-Pre-K - 12:20 - 2:50 PM

#### Early Release Days with Lunch

1:50 - K-2

1:30 - 3-5

12:55 - 6-8

12:20 - 9-12

#### \*Early Release Days without Lunch

10:55 - Head Start 11:10 - Pre-K

### Last Two Days of School:

The last two days of school will be Early Release Days with lunch for grades K-8. The last day of school is subject to change due to school cancellations.

#### Firm Graduation Dates:

EHS: (June 22) 185th Day FHS: (June 23) 186th Day

Note: In the event that school closings require that school be extended beyond June 30th, makeup days from that point will be deducted from the April vacation commencing with the "first day" of the vacation and working into the week.

Approved: 02-24-15 Revised:

### BOARD OF EDUCATION REGULAR MEETING MINUTES MAY 26, 2015



A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on May 26, 2015.

- 1. CALL TO ORDER: The meeting was called to order at 7:00 PM by Chairman Sirard.
- 2. INVOCATION OR MOMENT OF SILENCE: Stacy Thurston
- 3. PLEDGE OF ALLEGIANCE: Stacy Thurston
- **FIRE EVACUATION ANNOUNCEMENT:** Chairman Sirard announced the fire evacuation announcement.
- 5. ROLL CALL:

MEMBERS PRESENT:

Peter Jonaitis, Raymond Peabody, Lori Unghire, David Wawer,

Vin Grady, Tina LeBlanc, Timothy Neville, Stacy Thurston and

Tom Sirard

MEMBERS ABSENT:

None

ALSO PRESENT:

Dr. Jeffrey Schumann, Superintendent; Mr. Christopher

Drezek, Deputy Superintendent and EHS Student Representative

Alternate Shelby Brennan

- 6. BOARD GUEST(S) None
- 7. SUPERINTENDENT'S REPORT
- a. Student Representatives Report as presented
- b. EHS/FHS Academic Scholarship Awards Nights as presented
- c. Grants Report as presented
- d. Personnel Report as presented
- e. May/June Events as presented
- 8. AUDIENCES None
- 9. BOARD MEMBER COMMENTS

Mrs. Thurston stated that she will attend the Head Start 50<sup>th</sup> Anniversary Celebration on May 27<sup>th</sup> at 10:30 AM. She is looking forward to seeing the children.

Mr. Jonaitis wished the students and staff a good end of year closing. He knows the month of June can be a difficult time to teach.

Mr. Jonaitis added that he has been on the Board of Education for three terms. He recognized and thanked past Board members Pat Stroiney, Roxy Burke, Nick Sinsigalli and Chuck Johnson for their accomplishments and dedication as Board members.

Mr. Jonaitis stated that Mayor Kaupin is the best mayor Enfield has ever had. He complimented the Town Council for the way they hold and conduct their meetings. He does not always agree with everything they are doing. He did not like the shots that were made

towards the Board at the last Town Council meeting about the Security Guards MOU not being approved by the Board. The MOU was signed 2 years ago by both the TC and BOE. By the Board not approving the MOU, we saved the town a lot of money. This money is now being used elsewhere in the Town and now the Board must make major cuts to our budget. These cuts will affect education to our students and programs like athletics, music, full day Kindergarten, preschool, teachers and staff. The TC will fund guards for the 3 nonpublic schools and will use the money for the Hazardville Institute. He would like to know when the MOU for the nonpublic schools was made.

Mr. Jonaitis added that he is still in favor of using Fermi as a middle school and using JFK as an Intermediate building. We still owe money for renovations made to all of the other schools. Fermi is the only building that does not owe the State funds for renovations. If we close any of these other buildings, it would be the responsibility of the Town to repay the State, not us.

Mr. Jonaitis believes we are in this mess because of past Boards and we negotiated poorly, additional staff being added at Central Office, computers, new programs, magnet school competitors and all day Kindergarten. We cannot afford these things. We consolidated the elementary schools and will consolidate the high schools. We cut sports at JFK, high school graduations and bussing to save money. Adding programs is easy, paying for them is contentious and cutting causes problems. He had asked to Board to look into the budget months ago. Nothing good will come from us being in panic mode.

Mr. Jonaitis added that in the past, we would hold joint caucus meetings to resolve issues as a united front. This is not done anymore that the Board and Town Council need to work together. He hopes this can be done in the future or this will continue to happen.

Mr. Peabody stated that Mr. Jonaitis comments were well spoken and he appreciated them. He appreciates your comments trying to keep us on the right track. Dr. Schumann produced a document with the cuts needed to balance the budget. This document was given to the Town council. We have a gap in our budget of \$2.77 million dollars. We have looked at staffing reductions, other activities and staffing at Central Office. We challenged Dr. Schumann to come up with something and we will see what he has come up with tonight.

Mr. Peabody stated that we need to be more diligent in our budget process and need to be transparent. We need to let people know where the value added is. The Board needs to make informed decisions and address areas where we need to improvements.

Mr. Peabody believes the Board has done a good job. He thanked his fellow Board members for their past discussions.

Mrs. Unghire stated that she attended the Eli Whitney Concert. The students did a great job. She attended the CREC Council meeting. She wished everyone a Happy Memorial Day. She thanked our Veteran's for everything they have done for us and their commitment to our country.

Mrs. Unghire stated that she appreciated both Mr. Jonaitis and Mr. Peabody's comments made tonight. We have a great group on this Board. This is a tough job. Each Board member has taught her a lot as well as the leadership from Central Office. She thanked them all for everything they do for the students in Enfield.

Mr. Wawer thanked the educators and principal at Henry Barnard for everything they do for the students. They come up with innovative ideas to educate the children. They are doing a great job.

Mr. Wawer attended the Memorial Day Parade. The event was well attended and the weather

was great.

Mr. Wawer added that he is looking forward to the upcoming high school graduations. His niece attended the EHS prom and had a great time. It was a great event.

Mr. Wawer thanked Mr. Grady for his hard work on the Policy Committee. We addressed a number of policies since the fall. He also thanked Mr. Neville for moving the policies forward on the agenda during his absence. He thanked Deputy Superintendent Mr. Drezek for his work researching the information for the policies that were presented to the Board for final readings.

Mr. Grady stated that we owe all of our Veteran's thank yous throughout the year for what they have done for us and our country. When we celebrate Memorial Day, we are celebrating Veteran's.

Mr. Grady commented to Mr. Peabody that we have always been transparent with our budget to the Town council. We asked for a budget to continue our current programs and they chose not to listen to us. The \$2.7 million dollar cuts that will be made will affect our programs being delivered to the students. This is something that none of us want to see done. He wished they could have opened up their eyes a bit more before finalizing the budget.

Mrs. Leblanc attended the Eli Whitney fifth grade field trip to Sturbridge Village. We had a great time. The Blacksmith was her favorite.

Mrs. LeBlanc agrees with what Mr. Jonaitis said about the guards. Four Town Council members tried to have a portion of the funds from the guards moved to the Board side of the budget. We are left with a \$2.7 million deficit in the education budget. The taxes in Enfield will go up for guards at the parochial schools and for 2 new police officers in Enfield. Staffing in our schools will be cut more than staffing on the Town side. Party line games were played during the budget season. Budget season is always a battle and is always contentious. We asked for a status quo budget to meet state mandates. Class sizes will go up. We reorganized to balance class sizes. The \$2.7 million dollar cuts will affect the entire school district.

Mrs. LeBlanc added that people are leaving Enfield because we do not value education in this town. We battle the budget process every year. She will do her best to support the kids and Enfield as a Board member. She has personal stake in this budget.

Mr. Neville stated we will dismantle some of the good things we have done with these budget cuts that must be made. What bothers him is the lack of discussion about the cuts that need to be made and the impact of those cuts. No one has talked about the impact of the \$2.7 million being cut from the education budget. This impact will affect all of us. He will do the best he can and minimize the impact of the cuts. He hopes that Dr. Schumann has come up with something.

Chairman Sirard wished everyone a Happy Memorial Day. He blessed our men and women in the service. The Gettysburg Address means something to him. You can never thank our military past and present, for everything they have done for us and this country.

Chairman Sirard congratulated the Buzz Robotics team for everything they have accomplished this year. This is a wonderful program that our students can participate in. They represent us nationally very well.

Chairman Sirard agrees that he also dislikes the budget process. This is done backwards. He does not blame anyone for voting their conscious. The law is the law and we need to abide by it. We need to change the law. The State has placed a cap of 70% on SPED costs. We are

supposed to be funded 100% for SPED costs.

Chairman Sirard reviewed our enrollment and staffing numbers since 2006. Our enrollments have declined and we have lost 105 employees. As the demographics have been reduced, so has our staffing. We are less than what we were before. We are losing employees due to attrition. Attrition leaves a whole in the school system. We have reorganized to save money. We also reorganized because of being out of Title I compliance and were racially imbalanced. We needed to be in compliance with State law.

Chairman Sirard stated that all Board members took an oath and we work as a team. He also thanked his fellow Board members for the work done on the budget and in the Board committees.

#### Suspend the Rules to Move Item 17a before Item 10:

Mr. Grady moved, seconded by Mr. Wawer that the Enfield Board of Education moves Item #17a and place it before Item #10.

A vote by **roll-call 9-0-0** passed unanimously.

#### 17. EXECUTIVE SESSION

Mr. Neville moved, seconded by Mr. Peabody that the Enfield Board of Education enters into Executive Session for Matter(s) Related to Personnel.

A vote by **show-of-hands 9-0-0** passed unanimously.

The Board relocated to the Staff Lounge for the Executive Session at 7:40 PM. Mr. Drezek and Dr. Schumann joined the Board in Executive Session. No Board action occurred while in Executive Session.

Mr. Jonaitis left the Board meeting at 8:29 PM.

The Board returned to public session at 8:30 PM.

#### 10. UNFINISHED BUSINESS

#### a. Town Council FY2015-16 Budget Allocation Discussion & Action if any

Dr. Schumann distributed his updated 2015-16 Budget Development Chronology document to the Board. The adjustments will affect several of our collective bargaining units. We have scheduled meetings with each of these bargaining units in the morning. We want the Board to bargain in good faith with these unions.

Dr. Schumann stated that after adjustments were made to the Town Council ITPC (\$206,184), the Board needs to reduce their budget by \$2,668,505. He reviewed reduction costs for:

Health Insurance Benefit Premiums	(\$	197,000)
2015-16 Excess Cost Sharing (ECS) Adjustment	(\$	140,000)
Kelly Services Substitute Contract	(\$	78,000)
Nutrition Services (Personnel & Benefits Adjustments)	(\$	196,000)
Medicaid Reimbursement Collection	(\$	179,463)
Possible 2014-15 Budget Rollover	(\$	119,266)
IT (Eliminate 2 Positions & Operating Expense Reductions)	(\$	601,252)
Personnel (Eliminate 14 Positions & 15 Pre-consolidation Position Restructures)	(\$1	,157,524)

Dr. Schumann added that he will move the current JFK principal to an Intermediate School to replace a retiring principal. He would also like the Board to approve appointing Steven Sargalski as the JFK Principal for July 1, 2015. We will shift other principals around and will appoint interim principals saving the district funding. We have made changes to several of the collective bargaining units. He is limited to what he can say in open session.

Dr. Schumann added that these reductions will balance the budget by reducing our budget by \$2,688,505. No additional budget cuts are needed.

Mr. Grady moved, seconded by Mrs. Thurston that the Enfield Board of Education approves the Superintendent's Financial and Personnel recommendations which include: the new assignment of administrators, the elimination of 14 positions, the restructuring of 15 positions and the appointment of Mr. Steven Sargalski as the JFK Principal, all effective as of July 1, 2015.

#### Discussion:

Mr. Neville stated filling the Intermediate Principal Position was done based on the request of an employee.

Dr. Schumann stated that is correct. The current JFK principal approached us about the open Intermediate Principal Position. We were also approached by another principal who was also interested in the vacant position. It turned out that there were good places to place both of these individuals.

Mrs. LeBlanc added that these adjustments that have been made to the budget will not affect full day Kindergarten or any sports.

Dr. Schumann stated that is also correct. This was one of the Board's priorities mentioned at the special meeting.

A vote by **roll-call 8-0-0** passed unanimously.

Chairman Sirard explained that the budget rollover mentioned by Dr. Schumann freezes our current budget. Our Central Office employees stayed on top of the budget looking at all of the numbers looking for areas to save money. Dr. Schumann, Mr. Drezek and Mr. Coccia worked hard to make these suggestions for the Board to consider. He gives them all a lot of credit for this work. This also includes Mr. Coppler, Mr. Russell and Mr. Bourassa for their work. We will receive some significant technology cuts.

b. "Receipt of and Action upon Recommendation of Superintendent of Schools
Concerning Teacher Contract Non-renewals in Accordance with Connecticut
General Statues 10-151"

Mrs. LeBlanc moved, seconded by Mr. Peabody that the Enfield Board of Education approves recalling the Teacher Contract Non-renewals in Accordance with Connecticut General Statues 10-151.

#### Discussion:

Mrs. LeBlanc stated this will allow the Board to recall the 61 teachers that were previously non-renewed.

Mr. Neville stated Board members are happy to bring back these teachers. The Superintendent

did a great job minimizing the impact of the budget cuts. There will be significant changes that will be made. We cannot go into more detail out of respect for our bargaining units.

A vote by **roll-call 8-0-0** passed unanimously.

#### 11. NEW BUSINESS

### a. 2015 Lester J. Bodley Memorial Scholarship

Mr. Wawer moved, seconded by Mr. Grady that the Enfield Board of Education approves the 2015 Lester J. Bodley Memorial Scholarship to students A and B as presented.

A vote by roll-call 8-0-0 passed unanimously.

#### b. June 23rd Board of Education Meeting

Mr. Grady moved, seconded by Mrs. Unghire that the Enfield Board of Education cancels the June 23<sup>rd</sup> Board of Education Meeting.

A vote by **roll-call 8-0-0** passed unanimously.

#### 12. BOARD COMMITTEE REPORTS

a. Building Committee - None

#### b. Curriculum Committee

Mr. Neville reported the Curriculum Committee met and we discussed the travel abroad program in the summer of 2016 for students from both high schools. We will bring this to the Board in the future. We also discussed class rank, moving to a decile system and the transition process. Valedictorian and Salutatorian were also discussed. We will continue both of these discussion items. This may mean changing some of our policies

Mr. Wawer stated we discussed this item at the Policy Committee meeting today with Mr. Neville. If changes are needed to the policy, they will be placed on an upcoming agenda.

#### 13. APPROVAL OF MINUTES

Mr. Grady moved, seconded by Mrs. Thurston that the Regular Meeting Minutes of May 12, 2015 be approved. A vote by **show-of-hands 7-0-1** passed with Mr. Wawer abstaining.

Mrs. Thurston moved, seconded by Mr. Peabody that the Special Meeting Minutes of May 18, 2015 be approved. A vote by **show-of-hands 6-0-2** passed Mr. Wawer and Mr. Grady abstaining.

#### 14. APPROVAL OF ACCOUNTS PAYROLL - None

### 15. CORRESPONDENCE AND COMMUNICATIONS

a. Invitation to attend the Enrico Fermi Scholarship Awards Ceremony on June 1, 2015;

### 16. AUDIENCES

<u>Tricia Wright, Oakwood Street</u> – Mrs. Wright is confused about the administrator appointments and would like someone to clarify this for her. She felt the budget process was worst this year

than last year. The communication between the Board and Town Council was terrible. She stated that a Department Chair teaches students. This is something that many people do not understand. There are many other items like this that people do not understand. Our education system is slowing being degraded. People do not care about this. She wants to stay in Enfield. This is a great town. We need to get the word out. The process needs to change. Stop the negativity and politicking. She urged the Board to speak up for our kids. They are our future.

<u>Bob Tkacz, Bernadino Avenue</u> – Mr. Tkacz discussed Roberts Rules of Order. He reviewed enrollment numbers. The budget should have been done 6 months ago. The Town Council needed more information from the Board and it was not given to them.

<u>Lisa Rogers</u>, <u>Winter Way</u> – Mrs. Rogers stated she is here about the upcoming Parent Leadership Association Graduation that will be held on June 4<sup>th</sup>. She thanked the Board and administration for supporting PLA. She distributed information about the 9 past graduation classes and the 10<sup>th</sup> upcoming PLA graduation class. She thanked the Board for everything they do.

<u>Elizabeth Davis</u>, North Maple Street – Mrs. Davis thanked the Board for all of your hard work. She was glad the Board brought back the 61 teachers. She understands the retirements. We will fill the positions with licensed certified staff in each of the open areas. She would like to know what the teacher's certifications are. How can parents obtain this information? Thank you and keep up the good work.

Mary Scutt, Yale Drive – Mrs. Scutt thanked the Board for going through this difficult budget season and for thinking outside of the box. Parents will want clarification about the positions. She hopes the new principals will hold meet and greets for the students and families to meet the new principals. This is important for parents and students. The members of the PLA support the administration and staff. She would like to see the Board to continue to support the PLA program. She is a graduate from class #5. She looks forward to communication from the Board regarding the administration appointments. Thank you.

Bethany Ouellette, Betty Road – Mrs. Ouellette thanked the Board for everything you do. The budget is always a difficult time. Communication is a big key to being successful. We need to hear the information so we can affectively go to our State leaders and fight. Our leaders also need to understand what is needed so they can help us. We need to let them know our concerns so we can help the community. Thank you.

#### 18. ADJOURNMENT

Mrs. Thurston moved, seconded by Mr. Peabody to adjourn the Regular Meeting of May 12, 2015.

All ayes, motion passed unanimously.

Meeting stood adjourned at 9:17 PM.

Vincent M. Grady Secretary Board of Education Respectfully Submitted,

Kathy Zalucki, Recording Secretary